

Please complete in BLOCK CAPITALS

## Exemption Claim Form

### 1. Personal Details

Title: First Name(s): .....

Family Name(s): .....

Designation: .....

Sex (M/F): Date of Birth (optional): .....

Address: .....

City: Postcode: .....

County: .....

Telephone No - Daytime: .....

Evening: .....

Fax No: .....

E-mail: .....

### 2. Examination Details

Please tick the appropriate box to indicate the subject(s) for which you are claiming exemption(s) (Max 2):

Administration of Estates

Administration of Trusts

Taxation of Trusts and Estates

Trust and Estate Accounting

Qualification on which your request is based:

1. Awarding Body: .....

2. Name and date of award: .....

3. The paper(s) passed as part of the award: .....

4. Subject content of the paper(s): .....

Please supply copies of syllabus or course content to support your application.

### 3. Payment Method

The exemption application fee of £50 (plus VAT) per exemption (refundable if exemption is not granted).

I enclose a cheque/bankers draft made payable to CLT International

I authorise you to debit my Visa/Mastercard (delete as appropriate)

Name on card: .....

Credit card No: .....

Security Code:

Card type: .....

Issuing bank: .....

Card expiry date:

Payment amount: £

Please invoice my employer who has agreed to pay the fee

Firm: .....

Address: .....

DX Address: .....

Telephone Contact: .....

Telephone No: .....

Fax No: .....

Email: .....

Signature of employer: .....

Date

Signature of applicant: .....

Date

On completion of this form please send to:

CLT International/STEP Registrar,  
CLT International Ltd,  
Wrens Court, 52/54 Victoria Road,  
Sutton Coldfield,  
Birmingham  
B72 1SX  
ENGLAND

Tel: +44 (0)121 355 0900 Fax: +44 (0)121 362 7510

Email: [cltstep\\_registrar@centlaw.com](mailto:cltstep_registrar@centlaw.com)

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