

Please complete in BLOCK CAPITALS

Exemption Claim Form

## 1. Personal Details

Title: \_\_\_\_\_ First Name(s): \_\_\_\_\_  
 Family Name(s): \_\_\_\_\_  
 Sex (M/F): \_\_\_\_\_ Date of Birth (optional): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 County: \_\_\_\_\_  
 Telephone No - Daytime: \_\_\_\_\_  
 Evening: \_\_\_\_\_  
 Fax No: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

## 2. Examination Details

Please tick the appropriate box to indicate the subject(s) for  
which you are claiming exemption(s) (Max 2):

Administration of Estates   
 Administration of Trusts   
 Taxation of Trusts and Estates   
 Trust and Estate Accounting

Qualification on which your request is based:

1. Awarding Body: \_\_\_\_\_  
 2. Name and date of award: \_\_\_\_\_  
 \_\_\_\_\_  
 3. The paper(s) passed as part of the award: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 4. Subject content of the paper(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please supply copies of syllabus or course content to support  
your application.

## 3. Payment Method

The exemption application fee of £50 (plus VAT) per exemption  
(refundable if exemption is not granted).

I enclose a cheque/bankers draft  
made payable to CLT International

I authorise you to debit my Visa/Mastercard  
(delete as appropriate)

Name on card: \_\_\_\_\_

Credit card No: \_\_\_\_\_

Security Code:

Card type: \_\_\_\_\_

Issuing bank: \_\_\_\_\_

Card expiry date:

Payment amount: £ \_\_\_\_\_

Please invoice my employer who has agreed to pay the fee

Firm: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

DX Address: \_\_\_\_\_

Telephone Contact: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Employer: \_\_\_\_\_ Date

Signature of Applicant: \_\_\_\_\_ Date

On completion of this form please send to:

CLT International/STEP Registrar,  
CLT International Ltd,  
Wrens Court, 52/54 Victoria Road,  
Sutton Coldfield,  
Birmingham  
B72 1SX  
ENGLAND

Tel: +44 (0)121 355 0900 Fax: +44 (0)121 362 7510

Email: cltstep\_registrar@centlaw.com

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